

**Nationwide ARNG Active Guard/Reserve AGR Job Opportunity Vacancy
STATE OF WYOMING MILITARY DEPARTMENT
Office of the Adjutant General
5800 Central Avenue
CHEYENNE, WYOMING 82009-3320**

1. Announcement is made of the following AGR position. A brief description of duties and responsibilities is included in this announcement.

Position Title:	Physician Assistant
Announcement No:	15-A102
Opening Date:	20 November 2014
Closing Date:	23 December 2014
Maximum Grade:	MAJ / O-4
Minimum Grade:	2LT / O-1
DUTY MOS:	65D (65A, 66H with NGB Surgeon Approval)
Security Clearance:	SECRET
Unit/Duty Location:	84th Civil Support Team (WMD), Cheyenne, Wyoming
Female Asg Elig:	Females are eligible to apply
Nominating Official:	MAJ Christopher Troesh, Commander, 84th CST
Selecting Official:	CPT Jonathan Seeley, Deputy Commander, 84th CST

2. This position is open to all current members of the Wyoming Army National Guard.

3. All applicants must submit to the Human Resources Office (HRO) all of the documents listed under the "Instructions for Applying" section. Individual must possess a SECRET clearance prior to submitting application package to HRO, or must obtain a SECRET clearance within one year from date of selection. Failure to obtain or maintain a Secret clearance will result in removal from the AGR program. Must meet eligibility criteria as prescribed in NGR 600-5 and AR 135-18. Must meet any special requirements as specified on the Job Vacancy Announcement.

4. **This position will be filled as soon as possible after closing. The Adjutant General retains exclusive appointment authority of AGR personnel. No commitment will be made to any applicant prior to a review of qualifications by the Human Resources Office. All notifications of selection are conditional until verification of security clearance, medical clearance, and approval of HRO Form 100 determinations have been completed by HRO (Policy Memorandum 12-40 Employment of Relatives within the Wyoming Military Department).**

BRIEF POSITION DESCRIPTION

- Responsible for rapidly deploying to a potential or actual WMD event. Provides specific medical information directly to the Incident Commander about the hazardous agent.
- Provides technical information about the causative agent, the associated signs and symptoms, and the acceptable treatment including curative and palliative measures.
- Provides information on the scope of the hazard including real or potential after effects. Recommends a triage system based on the type of hazard and the number of estimated victims. Estimates casualty numbers.
- Discusses the number and types of medical personnel that will be required both at the incident site and at involved healthcare facilities to provide casualty care.
- Estimates the number and type of healthcare beds needed for victims.
- Identifies available follow-on medical support that may be of assistance to the Incident Commander or other DoD response element.
- Advises the Incident Commander on releasable medical information.
- Responsible for providing basic medical care for the WMD CST members while deployed to a training event or an incident site.
- Responsible for the management control of the medical formulary and duties associated with ordering, storing, maintaining, and dispensing of the Medical NBC Pharmaceutical Defense Materiel and other medical instruments needed for the health and safety of the unit members.

ELIGIBILITY REQUIREMENTS

- 1. Must be a current member or eligible to transfer to the Wyoming Army National Guard.**
2. Must meet Physical Fitness Standards. Applicants must provide a DA form 705 dated within the past 12 months. Physical Fitness Training and testing will be ongoing.
3. Army National Guard members must meet physical qualifications outlined in AR 40-501, Chapter 2 medical exam must be completed within 12 months prior to entry on AGR Tour.
4. New AGR Accessions will be placed on an initial AGR tour of 3 years. A subsequent tour is dependent on the needs of the organization.
5. Must be willing to operate within a hazardous materials environment, obtain and maintain a hazardous materials technician level certification.
6. Must successfully complete OSHA HAZMAT physical examination.
7. Selected individual must undergo and pass a pulmonary function test prior to being hired.
8. Must participate in Anthrax and Small Pox immunization programs.
- 9. Selected individual will be required to reside within a 45-mile radius of duty location within six (6) months of being hired. PCS move authorized.**
10. Must meet any Special Requirements as specified on Position Description.
11. Must possess or be able to obtain SECRET security clearance. Failure to obtain and maintain a SECRET security clearance will result in removal from the AGR program.
12. Enlisted applicants should have been awarded the appropriate skill level and possess the announced MOS upon selection for AGR duty. If not, selection may be based on

- experience and potential of those applying. In this situation, the applicant must agree to and be eligible to retrain/reclassify as outlined in DA Pam 611-21.
13. Members on the Army Body Composition Program AR 600-9 are ineligible for entry into the AGR Program. Members must meet the weight requirements at the time they are placed in the AGR program.
 14. Must be eligible to complete a minimum of five (5) years in AGR status immediately prior to his/her mandatory separation date, or prior to completing 18 years of Active Federal Service.
 15. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
 16. Must not have been previously separated for cause from active duty.
 17. Must not have been separated from a previous AGR tour within the past 12 months.
 18. Must not be eligible for, or receiving, federal military retired or retainer pay, nor federal service annuities.
 - 19. Selected individual must agree to remain a member of the CST for a minimum of three years.**
 20. This is a Category 1 AGR position. Category 1 positions are fenced and cannot be moved or transferred outside the unit assigned.

TRAINING REQUIREMENTS

Unit members will be required to participate in an extremely rigorous training program. This training will occur in various school environments, both military and civilian, throughout the country. This duty position will require at least 800 hours of technical training above and beyond any MOSQ/AFSC, NCOES, or Officer professional development schools to become basic qualified. Ongoing education will be required to obtain intermediate and advanced level by job description. Applicants must seriously consider the implications of these requirements and the necessary commitment prior to applying.

INSTRUCTIONS FOR APPLYING

Individuals may apply by submitting documents to:

**Wyoming Military Department
Human Resources Office - AGR
5800 Central Avenue
Cheyenne, WY 82009-3320**

All required forms must be current as of the closing date of the announcement. Applicants must type or print in legible dark ink and **SIGN AND DATE** each application. Along with the required forms applicants may attach additional documents such as DD Form 214, completion of Training certificates, Letters of Recommendations/Endorsements, Etc. **Applications not containing the required forms will not be considered or forwarded to the selecting supervisor. Copies are acceptable.** The following forms and documents are required:

- **Cover letter**
- **Resume**
- **NGB Form 34-1** Application for Active Guard/Reserve (AGR) Position dated **11 Nov 2013**: Form may be found using the following url: http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm . Provide continuation paper as needed; pay particular attention to Section IV and the requirement to fully explain “yes” answers; form must be signed and dated. A detailed chronological statement of civilian and military experience with special emphasis on areas of experience and education related to the position may also be attached to the NGB Form 34-1. Form must be signed and dated.
- **DA Form 5500 or 5501-R**; Body Fat Content Worksheet (if applicable) current within 6 months as of the closing date of the announcement.
- **RCAS Generated Height / Weight Printout (Weight Control History)**: Individual Record of Weight Control/Progress dated within last 6 months as of the closing date of the announcement.
- **DA Form 705 – Army Physical Fitness Scorecard**: Must be current within 12 months as of the closing date of the announcement.
- **ORB**: Personnel Qualification Record or ORB must show current MOS/Branch data, security clearance status
- **NGB Form 23/23A**: ARNG current Annual Retirement Points Accounting Statement.
- **MEDPROS Medical Readiness printout OR Periodic Health Assessment (PHA)**: current within 12 months as of the closing date of the announcement.
- **Last 5 OERs**: If less than 5, submit what is available. **A letter of recommendation or performance statement from the applicant’s military supervisor must be submitted by applicants not requiring an OER or those having less than five evaluations on file.**
- **SF 181**: Race and National Origin Identification Form.

NOTE: It is the responsibility of the individual Soldier applying for a full time position to ensure their personnel records are complete and up to date, and to ensure all basic qualifications noted in the description of duties are met. We may elect to not consider any waiver, to include medical. Soldier must fully document any qualification, which may be waived IAW AR 135-18 or NGB 600-5.

SPECIAL REQUIREMENTS

- **Must be a current member or eligible to transfer to the Wyoming Army National Guard.**
- The selectee will be required to participate in Direct Deposit/Electronic Fund Transfer (DD/EFT)
- Failure to obtain and maintain a SECRET security clearance will result in removal from the AGR program.
- Knowledge of the organization and mission of the Civil Support Team and Defense Support to Civil Authorities is desired.
- Applications must be received in HRO by close of business on the closing date of the announcement.

- **APFT score of 250 or better, with not less than 70 points in any category, is preferred.**
- Acceptance of permanent AGR position may cause termination from the Selected Reserve Incentive Program (SRIP).
- Use of government envelopes and/or postage for personal use is strictly prohibited.
- Faxed/emailed applications will not be accepted, except for individuals currently deployed.
- Do not submit applications in file folders, binders, etc...
- We do not return applications.

Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data provided is accurate and complete.

The Military Department of Wyoming is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, color, national origin, sex, political affiliation, or any other non-merit factor.

Human Resources Office Points of Contact: CW3 Nathan Galloway – 772-5220, SSG Adrienne Gibbs – 772-5943 or SSG Katie Upton – 772-5227, E-Mail: ng.wy.wyarnng.list.org-jobs@mail.mil

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